



Culpeper County AMUSEMENT DEVICE PERMIT

Information requested is required.

OWNER/OPERATOR _____

COMPANY NAME: _____

Address: _____

Business Phone: _____

Cell Phone: _____

FAX Phone: _____

Email Address: _____

Information requested is required.

License No. _____

Expiration Date: _____

Operating Dates:

From: _____ (MONTH/DATE/YEAR)

To: _____ (MONTH/DATE/YEAR)

Site Set Up Address: _____

NOTES:

1. It is the responsibility of the party issued this permit to insure compliance with all provisions of the Virginia Amusement Device Regulations "VADR" specifically 13 VAC 5-31-80 "Owner or Operator Responsibilities." Additionally all applicable ASTM references per the VADR should be maintained by the Owner/Operator.
2. **INSURANCE REQUIREMENTS**, the owner/operator must submit with this application a copy of his "proof of liability insurance" in the amount of not less than \$500,000.00 per occurrence or proof of equivalent financial responsibility and must notify the Culpeper Building Department promptly of any change during the period of operation to be, or which is, authorized by this permit.
3. A list identifying the general description of the device or devices to be permitted to include quantities must accompany this application and serial or identification numbers.
4. If the set-up or required inspection falls outside of the normal business hours of the Building Department (7:30-4:30 Monday – Friday excluding holidays); an after hour fee will be accessed for this inspections.
5. Item #4 of 13 VAC 5-31-80 specifically addresses "Kiddie Rides." The ride must meet all three (3) of the requirements for meeting the once per year inspection requirement. These requirements are: i) the passenger height is limited to 54" or less; ii) the design capacity is 12 passengers or less; and iii) the assembly time is two (2) hours or less.
6. Code Compliance: Current Edition of the Virginia Uniform Statewide Building Code and Virginia Amusement Device Regulations.

Owner or Authorized Agent: _____ Date _____
Signature

Owner/Agent - _____
Print name

-----ADMINISTRATIVE USE ONLY-----

Directions: _____

*Special notes for USBC Sheet: _____

TYPE OF EVENT: ☐ Church Event ☐ Civic Event ☐ Fire Dept. Event ☐ Private Function on Public Property

FEE SCHEDULE

Kiddie Rides: \$25.00 each	Qty: _____ x \$25.00 =	\$ _____
Circular or flat rides < 20' in height \$35.00	Qty: _____ x \$35.00 =	\$ _____
Spectacular ride \$55.00	Qty: _____ x \$55.00 =	\$ _____
Coaster > 30' \$150.00	Qty: _____ x \$150.00 =	\$ _____
After Hour Inspection Fee	#Inspection: _____	\$ _____
	Subtotal:	\$ _____
1.75% Levy per USBC		\$ _____
	Total:	\$ _____

Third Party Inspector

1. An approved 3rd Party Inspector may perform inspections related to this permit providing prior approval is obtained from the Culpeper Building Official.
2. A copy of the 3rd Party Inspector's Certification must be made available to the Building Department.
3. Per 13 VAC 5-31-100 the permitting fee associated with the entire event shall be reduced by 50% if a 3rd Party Inspector is utilized.

☐ Approved 3rd Party Inspector: _____ Date _____
Culpeper County Building Official

DEFINITIONS

1. Kiddie Ride, passenger height limited to 54" or less, capacity is 12 passengers or less, and assembly time is two hours or less. Note: Kiddie Rides need only be inspected once in a calendar year providing they have not incurred damage that would place them in violation of the VADR.
2. Circular or Flat-ride, must be less than 20' in height.
3. Spectacular Ride, cannot be inspected as a circular ride or flat-ride due to complexity or height.
4. Coasters, any coaster which exceeds 30' in height.
5. Inflatable Amusement Device (Moon Bounce, etc.) \$25.00 each.
6. Artificial Climbing Walls \$25.00 each.